

ROOSEVELT UNION FREE SCHOOL DISTRICT

“The Relentless Pursuit of Excellence In All That We Do!”

PUBLIC MEETING OF THE BOARD OF EDUCATION

Welcome to a public meeting of the Board of Education of the Roosevelt Union Free School District. This Board encourages citizen attendance at its public meetings in the interest of maintaining communication with you, so that you may better understand how your schools function and what they accomplish.

ABOUT THE BOARD OF EDUCATION

All Board Members were elected by the community for a 3 year term. All five members reside in the Roosevelt Union Free School District Community. All members serve without pay.

The Board of Education establishes policy for the conduct of the entire school district: Washington-Rose Elementary School, Centennial Avenue Elementary School, Ulysses Byas Elementary School, Roosevelt Middle School and Roosevelt High School.

The members of the Roosevelt Board of Education are:

Robert Summerville, President
Frank Scott, Vice President
Wilhelmina Funderburke, Trustee
Bishop J. Raymond Mackey, Trustee
Alfred T. Taylor, Trustee

James Milam, District Clerk

The school administration is responsible to the Board of Education for the day by day operation of the schools in conformance with policies which have been established. The Superintendent of Schools is Robert-Wayne Harris.

ADDRESSING THE BOARD

Citizens attending meetings will have an opportunity to address the Board. At the designated time, the Board sets aside time to hear from citizens who wish to discuss concerns. In order for the District Clerk to maintain accurate records of the meeting, individuals addressing the Board are requested to state their name, address and/or organization affiliate. Citizens may also communicate to the Board of Education by addressing a letter to the District Clerk, Roosevelt Union Free School District, 335 E. Clinton Avenue, Roosevelt, New York 11575.

Be advised that all Board of Education meetings are meetings held in public, not public meetings.

PLEASE BE AWARE THAT THIS MEETING IS BEING TAPED.
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AGENDA

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • ROOSEVELT, NEW YORK

ACTION MEETING

ROOSEVELT HIGH SCHOOL

THURSDAY MARCH 22nd, 2012

5:00 P.M. (Meeting convenes with anticipated adjournment into Executive Session)

7:00 P.M. (Meeting reconvenes into Public Session)

“The Relentless Pursuit of Excellence In All That We Do!”

I. CALL TO ORDER

Time: _____

II. DETERMINATION OF QUORUM

Robert Summerville	Absent _____	Present _____
Frank Scott	Absent _____	Present _____
Wilhelmina Funderburke	Absent _____	Present _____
Bishop J. Raymond Mackey	Absent _____	Present _____
Alfred T. Taylor	Absent _____	Present _____

ALSO IN ATTENDANCE:

James Milam	Absent _____	Present _____
Robert-Wayne Harris	Absent _____	Present _____
Marianna Steele, Ed. D.	Absent _____	Present _____
RG France	Absent _____	Present _____
Lyne Taylor	Absent _____	Present _____
Ronald Grotsky	Absent _____	Present _____

III. MOTION TO CONVENE IN EXECUTIVE SESSION

TIME: _____

For the purpose of discussing the following topics:

- Matters of personnel concerning “the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
- Proposed, pending, or current litigation.”

MOTION BY: _____

SECOND BY: _____

YEA: _____

NAY: _____

ABSTAIN: _____

IV. CALL TO ORDER TIME: _____

V. MOTION TO RECONVENE IN REGULAR SESSION TIME: _____

MOTION BY: _____ SECOND BY: _____ YEA: _____

NAY: _____

ABSTAIN: _____

VI. PLEDGE OF ALLEGIANCE

VII. SUPERINTENDENT'S REPORT

- Roosevelt High School Student Report – 5 minutes
- Roosevelt High School and Middle School PTSA Report – 5 minutes
- High School Renovation Project Update – 10 minutes

VIII. INDIVIDUAL AGENDA

The Board Chairperson is authorized to execute documents approved by the Board.

- A. Organizational Items
 - 1. Approval of Minutes
- B. Curriculum and Instruction
 - 1. Consultant Service Agreements
- C. Educational Services
- D. Business
 - 1. Claims Auditor Report
- E. Human Resources
 - Schedule A - Certified Staff Resolutions
 - 1. Certified Staff Salary Adjustment
 - Schedule B - Classified Staff Resolution
 - Schedule C - Extra Duty Stipends for All Staff Resolutions
 - 1. Extra Duty Stipends
 - 2. Rescinding of Coaching
 - 3. Coaching
 - Schedule D - Certified Staff Tenure Recommendations
 - Schedule E - Substitute Teacher Recommendations
 - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
 - Schedule G - Administrative Internships, Student Teachers,
Student Observers, Tutors / Federal Work Study Program Students
 - Schedule H - Official Name Change for All Staff

IX. CONSENT AGENDA

The Board Chairperson is authorized to execute documents approved by the Board.

- A. Organizational Items
 - 1. Approval of Minutes
- B. Curriculum and Instruction
 - 1. Approval of CSE Minutes
 - 2. District-Wide Literacy Plan
 - 3. Washington Rose Fifth Grade Class Trip
- C. Educational Services
 - 1. Annual One Page District Calendar
- D. Business
 - 1. Treasurer's Report
 - 2. Warrants
 - 3. Middle School Awning Accident Remuneration
 - 4. Budget Amendment
- E. Human Resources
 - Schedule A - Certified Staff Resolutions
 - 1. Certified Staff Salary Adjustment
 - 2. Certified Staff Leave Request
 - Schedule B - Classified Staff Resolution
 - Schedule C - Extra Duty Stipends for All Staff Resolutions
 - 1. Rescinding Of Co-Curricular Clubs/Activities Appointments
 - 2. Rescinding Of Coaching
 - Schedule D - Certified Staff Tenure Recommendations
 - Schedule E - Substitute Teacher Recommendations
 - 1. Substitute Teacher
 - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
 - Schedule G - Administrative Internships, Student Teachers,
Student Observers, Tutors / Federal Work Study Program Students
 - Schedule H - Official Name Change for All Staff
 - 1. Official Name Change

X. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION ITEMS ONLY

At this time, the public is given the opportunity to address the Board of Education on action items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

INDIVIDUAL AGENDA**A. ORGANIZATIONAL ITEMS****1. APPROVAL OF MINUTES**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following dates:

- i. March 1st, 2012
- ii. March 8th, 2012
- iii. March 15th, 2012

MOTION TO APPROVE BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

B. CURRICULUM & INSTRUCTION**1. CONSULTANT SERVICE AGREEMENTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Consultant Service Agreement between Energetic Enterprise Youth Community Studio, Inc. and Roosevelt Union Free School District. Energetic Enterprise Youth Community Studio, Inc. will perform the following services with the students. **Payment should not exceed \$2,500.00 for the 2011-2012 grant funding period.** Funding provided by the Peacemakers Grant.

- i. Create, perform and produce a Public Service Announcement
- ii. Understand and use the basic elements of short film making
- iii. Engage in individual and group tasks and describe the various roles and means of creative performing and producing
- iv. Learn about location shooting and shoot a “broadcast quality” PSA.

Funding Source F2110-469-12-1226

MOTION TO APPROVE BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

CURRICULUM & INSTRUCTION
CONSULTANT SERVICE AGREEMENTS (continued)

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Consultant Service Agreement between PLC Associates, Inc., and Roosevelt Union Free School District. PLC Associates will provide the following services: **Payment should not exceed \$28,500.00 for the 2011-2012 grant funding period.** Funding provided by Title I School Improvement Grant (1003g).

- i. Curriculum Audit/Analysis: Link to Common Core State Standards
- ii. Classroom Visitation
- iii. Interviews and Focus Groups: Staff/Students
- iv. Review of Standard Operating Protocols
- v. Leadership/Administration Interviews
- vi. ESCA Final Report will be written to the specification of the

New York State Department of Education will contain:

- o School Wide Culture
- o Curriculum
- o Teaching and Learning
- o Use of Assessments
- o School Practices and Protocols
- o Leadership

Funding Source F2110-469-12-2456

MOTION TO APPROVE BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

C. EDUCATIONAL SERVICES

NO ITEMS

D. BUSINESS**1. CLAIMS AUDITOR REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor Report for the month of January, 2012.

MOTION TO APPROVE BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT

SCHEDULE A
Certified Staff Resolutions

1. CERTIFIED STAFF SALARY ADJUSTMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a salary adjustment for the following certified teacher:

i. **Goetchius, Melanie**

Position:	ESOL teacher
Location:	Roosevelt HS
Effective:	August 31, 2011
From:	MA/Step 5 \$66,905.00
To:	MA+30/Step 5 \$71,010.00

Appropriation in Budget Code: A2110.130.08.0000

MOTION TO APPROVE BY: _____ SECOND BY: _____ YEA: _____
 NAY: _____
 ABSTAIN: _____

SCHEDULE B
Classified Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

**No Schedule B Agenda Items Submitted for
 March 22nd, 2012 Board of Education Meeting**

SCHEDULE C
Extra Duty Stipends for All Staff Resolutions

1. EXTRA DUTY STIPENDS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individuals for **Webmaster Building Subsite** positions. The stipend for this position is \$810.00 for the 2011-2012 school year.

<u>Name</u>	<u>School</u>
i. Rudnick, Seana	Centennial ES
ii. Locastro-Rivera, Nicole	Ulysses Byas ES
iii. Hennessy, Michelle	Washington Rose ES
iv. McCabe, Dawn	Roosevelt MS
v. Isom, Vivian	Roosevelt HS

Appropriation in Budget Codes: A2850.158.02.0000
 A2850.158.04.0000
 A2850.158.05.0000
 A2850.158.07.0000
 A2850.158.08.0000

MOTION TO APPROVE BY: _____

SECOND BY: _____

YEA: _____

NAY: _____

ABSTAIN: _____

HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
EXTRA DUTY STIPENDS (continued)

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following certified teachers for the position of **Department Chairperson** for the 2011-2012 school year. The stipend for this position is \$7,500.00 pro-rated. The Memorandum of Agreement was approved at the February 2, 2012 Board of Education meeting.

<u>Name</u>	<u>Position</u>
i. Incao Rogers, Virginia	Dept Chair Social Studies Grades 6-12
ii. Henry, Carleen	Dept Chair Science Grades 6-12

Appropriation in Budget Code: A2020.154.08.0000

MOTION TO APPROVE BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

2. RESCINDING OF COACHING

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds the appointment of **Evan Guild to the position of Girls Varsity Track Head Coach for the spring 2011-2012 season** (approved at the February 16, 2012 Board of Education Meeting). This individual served no time and shall receive no compensation for this position.

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

3. COACHING

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individual for a **spring coaching position for the 2011-2012 school year**. All athletic activities are based on sufficient student enrollment. If any activities are not active, the funds will be deleted and will have to be paid back.

i. Godfrey, Malissa

Position: Girls Varsity Track - Head Coach
Season: March 26, 2012 – June 10, 2012
Rate: \$5,388.00

Appropriation in budget code: A2855-158-08-0000

(Corresponding rescinding of previous appointment in consent agenda)

MOTION BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individual for **spring coaching**. All athletic activities are based on sufficient student enrollment. If any activities are not active, the funds will be deleted and will have to be paid back.

i. Moore, Emily

Position: Boys Varsity Tennis Head Coach
Season: March 26, 2012 to June 10, 2012
Rate: \$2,961.00

Appropriation in Budget Code: A2855.158.08.0000

MOTION TO APPROVE BY: _____ **SECOND BY:** _____ **YEA:** _____
NAY: _____
ABSTAIN: _____

SCHEDULE D

Certified Staff Tenure Recommendations

**No Schedule D Agenda Items Submitted for
March 22nd, 2012 Board of Education Meeting**

SCHEDULE E

Substitute Teacher Recommendations

**No Schedule E Agenda Items Submitted for
March 22nd, 2012 Board of Education Meeting**

SCHEDULE F

Adult / Continuing Education Resolutions

**EPE (Employee Preparation Education)/WIA (Workforce Investment Area)
Program Resolutions**

**No Schedule F Agenda Items Submitted for
March 22nd, 2012 Board of Education Meeting**

SCHEDULE G

**Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students**

**No Schedule G Agenda Items Submitted for
March 22nd, 2012 Board of Education Meeting**

SCHEDULE H

Official Name Change for All Staff

**No Schedule H Individual Agenda Items Submitted for
March 22nd, 2012 Board of Education Meeting**

CONSENT AGENDA**A. ORGANIZATIONAL ITEMS****1. APPROVAL OF MINUTES**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following dates:

- i. January 26th, 2012
- ii. February 1st, 2012
- iii. February 2nd, 2012
- iv. February 13th, 2012
- v. February 16th, 2012

B. CURRICULUM & INSTRUCTION**1. APPROVAL OF CSE MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the month of January 16, 2011 to February 15, 2012.

2. DISTRICT-WIDE LITERACY PLAN

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby acknowledges the first reading of the District-Wide Literacy Plan for 2011-2015 school years.

3. WASHINGTON ROSE FIFTH GRADE CLASS TRIP

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the one day class trip for Washington Rose 5th Grade students on June 8, 2012 to Philadelphia, PA, *at no cost to the District*.

C. EDUCATIONAL SERVICES**1. ANNUAL ONE PAGE DISTRICT CALENDAR**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby acknowledges the first reading of the 2012-13 one page District Calendar.

D. BUSINESS**1. TREASURER'S REPORT**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the Treasurer's Report for the month of January 2012.

2. WARRANTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for the month of January, 2012 as approved by the Claims Auditor.

FUND NAME	FUND	JANUARY
General Fund	Fund A	\$3,601,416.75
Federal/State Grants	Fund F	\$64,661.41
Capital Projects	Fund H	\$2,766,232.13
Cafeteria	Fund C	\$4,025.00
Trust and Agency	Fund T & A	\$476,256.65
Debt Service	Fund V	No Payment Made
Academic Improvement Grant	Fund AIG 1	\$3,426.86

3. MIDDLE SCHOOL AWNING ACCIDENT REMUNERATION

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the remuneration from Fleming & Hall Ltd. in the amount of \$37,149.75 for the repair of the Middle School Awning due to an accident.

4. BUDGET AMENDMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following amendment to the 2011-2012 budget in the amount of \$37,149.75 due to funds received for the Middle School awning repair due to an accident.

Appropriation Code: A1621-469-09-0000

E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**SCHEDULE A****Certified Staff Resolutions****1. CERTIFIED STAFF SALARY ADJUSTMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a salary adjustment for the following certified teacher:

i. Rudnick, Seana

Position:	Elementary Teacher
Location:	Centennial ES
Effective:	January 9, 2012
From:	MA+30 Step 7 \$74,363.00
To:	MA+60 Step 7 \$78,342.00 (prorated)

Appropriation in budget code: A2250-120-02-AIG2

2. CERTIFIED STAFF LEAVE REQUEST

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following certified staff member:

i. Hill, Nicole

Position:	Special Education Teacher
Location:	Centennial ES
Reason:	Personal Leave
FMLA/Paid Leave:	January 30, 2012-March 12, 2012

SCHEDULE B
Classified Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

**No Schedule B Actions Submitted for
March 22, 2012 Board of Education Meetings**

SCHEDULE C
Extra Duty Stipends for All Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

**1. RESCINDING OF CO-CURRICULAR CLUBS/ACTIVITIES
APPOINTMENTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds **William Wickes' appointment to the Mathletes Club for the 2011-2012 school year** (approved at the September 22, 2011 Board of Education Meeting). This individual served no time and shall receive no compensation for this position.

2. RESCINDING OF COACHING

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds **Malissa Godfrey's appointment to Boys/Girls Middle School Track Head Coach for the spring 2011-2012 school year** (approved at the February 16, 2012 Board of Education meeting). This individual served no time and shall receive no compensation for this position.

SCHEDULE E
Substitute Teacher Recommendations

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

1. SUBSTITUTE TEACHER

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individuals for Substitute Teachers. Certified individuals are paid \$110.00 per diem: non-certified individuals are paid \$90.00 per diem.

<u>Name</u>	<u>Rate</u>
i. Levitan, Daniel	\$110.00
ii. Nesbitt, Delicia	\$90.00
iii. Small, Tyrell	\$90.00

SCHEDULE F
Adult / Continuing Education Resolutions
EPE (Employee Preparation Education)/WIA (Workforce Investment Area)
Program Resolutions

No Schedule F Actions Submitted for
March 22, 2012 Board of Education Meetings

SCHEDULE G
Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students

No Schedule G Actions Submitted for
March 22, 2012 Board of Education Meetings

SCHEDULE H
Official Name Change for All Staff

1. OFFICIAL NAME CHANGE

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts a **name change** for the following individual.

i. From: **Garcon, Guerdie**
To: **Gedeon, Guerdie**
Position: Technology Teacher MS

XII. MOTION TO APPROVE ALL ITEMS ON THE CONSENT AGENDA

- a. **BE IT RESOLVED**, that the Board of Education hereby approves all items on the Consent Agenda, as indicated above.

MOTION TO APPROVE BY: _____ SECOND BY: _____ YEA: _____
NAY: _____
ABSTAIN: _____

XIII. QUESTIONS/COMMENTS FROM THE PUBLIC ON MATTERS PERTAINING TO THE SCHOOL DISTRICT ONLY

At this time, the public is given the opportunity to address the Board of Education on items pertaining to the school district only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of **three (3) minutes**.

XIV. ADJOURNMENT**TIME:** _____

MOTION BY: _____ SECOND BY: _____ YEA: _____
NAY: _____
ABSTAIN: _____